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Created by the Government of Canada in 1997, the Canada Foundation for Innovation (CFI) strives to build our nation's capacity to undertake world-class research and technology development to benefit Canadians. Thanks to CFI investment in state-of-the-art facilities and equipment, universities, colleges, research hospitals and non-profit research institutions are attracting and retaining the world's top talent, training the next generation of researchers, supporting private-sector innovation and creating high-quality jobs that strengthen Canada's position in today's knowledge economy.

Summer Student Co-op Position (2021)

Policy Analyst

The Canada Foundation for Innovation is seeking a student for the role of Policy Analyst. In this role you will support the Director, Policy and Strategic Engagement and the Programs and Planning team, through analytical and research support for the development of new or continuing policy-related initiatives; establishing and supporting networks of Canadian and international partners, including governments and international organizations; organizing events and meetings with national and international partners; and, monitoring and curating information about national and international science policy developments. The result of this work will result in oral and written briefings, PowerPoint presentations, research reports, case studies, official correspondence or material for social or other electronic media.

To qualify for this role, you should be a 4th year or graduate student in social sciences, preferably public administration or political science. You should have an interest and be knowledgeable about the organization of Canada's government and public policy processes and methods, and strong research skills. Interest and knowledge of CFI's mandate and the organization of Canada's research support agencies would be an asset. Strong written and oral communication skills in French and English are a necessity (if you possess a Government of Canada language proficiency rating, please provide this information with your application). The ability to work on multiple teams and on many projects at a time is a key feature of the position and work environment, as is the ability to work remotely. Proficiency with the Office Suite of software is desirable.

Due to the pandemic, this position will likely involve full-time remote work for the duration of the assignment.

Salary

Salary will be commensurate with qualifications and experience.

If you are interested in applying, please forward your C.V. and a covering letter by **February 28, 2021 at 5:00 p.m.** to:

Eric Desjardins
Manager, Human Resources
Canada Foundation for Innovation
55 Metcalfe Street, Suite 1100
Ottawa ON K1P 6L5

hr@innovation.ca

Student Policy Analyst

We would like to thank all candidates who apply. Please note that only candidates selected for an interview will be contacted.

The Canada Foundation for Innovation supports official languages principles, and respects Ontario's Accessibility Standard for Customer Service policy. The CFI is committed to the principles of equity, diversity and inclusion. In all our activities, we recognize that a breadth of perspectives, skills and experiences contributes to excellence in research.

Visit our [website](#) for more information about the CFI.