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CANADA FOUNDATION FOR INNOVATION | FONDATION CANADIENNE POUR L'INNOVATION

Created by the Government of Canada in 1997, the Canada Foundation for Innovation (CFI) strives to build our nation's capacity to undertake world-class research and technology development to benefit Canadians. Thanks to CFI investment in state-of-the-art facilities and equipment, universities, colleges, research hospitals and non-profit research institutions are attracting and retaining the world's top talent, training the next generation of researchers, supporting private-sector innovation and creating high-quality jobs that strengthen Canada's position in today's knowledge economy.

Job Opportunity

MS Dynamics Developer

Position summary

With the help of a consulting firm, the Canada Foundation for Innovation (CFI) implemented Dynamics in early spring 2018, with an initial focus on contact management. Work has now begun on adding additional functionality to support important business processes. Our goal is for the CFI to be able to independently manage and develop Dynamics and this position will be critical to support that.

The Dynamics developer will be an autonomous position within CFI's Information Systems team, reporting to the Manager of Information Management and Information Technology. This role will be expected to provide all necessary support and new configuration/development for the Dynamics environment including architecture, support & maintenance of the Dynamics environment, and configuration/development of new features. The responsibilities of this position extend to the surrounding infrastructure environments including Microsoft 365, SharePoint, Scribe, Click Dimensions, and other related technologies that interact with Dynamics.

Key activities

- Collaborate with CFI business analysts, IT professionals, stakeholders, end-users and external consultants, to implement and support Microsoft Dynamics solutions and related technology and solutions including MS Office 365 Suite, SharePoint.
- Prepare and implement technical design, development, configuration, testing, and related activities of large/complex change requests and development projects within a Dynamics environment.
- Integrate data and business processes between Dynamics and other CFI databases using TIBCO Scribe. Accountable to ensure data quality as a primary outcome.
- Manage the Dynamics architecture, operation and maintenance for both the development and production environments. Coordinates with external vendors including Microsoft and the CFI cloud services provider for all maintenance, support, upgrades, patches and implementations.
- Review specifications received from business analysts and prepare effort estimates for the fulfillment of these requests. Prepares technical specifications and implements solutions in response to approved specifications.
- Prepare training products, technical manuals, help articles and products as appropriate to support the change adoption related to new solutions/developments.

- Coordinate the deployment and provisioning activities related to the Dynamics and related environments.
- Ensure the identification, development and adoption of design and implementation standards to promote consistency across the Dynamics environment.
- Manage the technical testing approach and schedule. Ensure that issues are identified, prioritized, tracked and resolved in alignment to the broader test schedules

Skills and Knowledge

- Post-secondary education, preferably in Information Systems (or equivalent)
- A minimum of 3 years experience with software development, with at least 2+ years specifically with Microsoft Dynamics
  - o Proficient with developing, deploying, customizing and integrating Microsoft Dynamics
  - o Demonstrated proficiency in implementing custom entities and related forms and views.
  - o Demonstrated proficiency in understanding and implementing business workflows and processes
  - o Experience with source control management systems and continuous integration/deployment environments
- 2+ years experience with administering/developing solutions using TIBCO Scribe, or other comparable integration tools with MS Dynamics
- Significant experience providing end-user support.
- Experience with administering/developing Microsoft technologies (Office 365, SharePoint, MS Office, SQL Server) and their integration with Dynamics.
- Excellent business communication skills; specifically end-user support, technical design and review, test coordination and training.
- Excellent inter-personal skills in a team oriented environment.
- Ability to prioritize deadlines and demands while demonstrating initiative and creativity.
- Knowledge of relational database structure, conceptual modeling, and online application and webform design.
- Expertise in software development lifecycles including experience in Agile (hybrid) methodologies.

Assets

- Microsoft Certified Technology Specialist (MCTS) for Microsoft Dynamics CRM
- Experience with Information Management projects
- Ability to communicate (written and orally) in both official languages.

This is a full time, headquarters-based function.

Salary

Salary will be commensurate with qualifications and experience.

Please send your CV <u>and</u> a covering letter by end of day on Sunday, November 18, 2018 to:

Eric Desjardins
Manager, Human Resources
Canada Foundation for Innovation
55 Metcalfe Street, Suite 1100
Ottawa ON K1P 6L5
hr@innovation.ca

We would like to thank all candidates who apply. Please note that only candidates selected for an interview will be contacted.

The Canada Foundation for Innovation supports official language and employment equity principles, and respects Ontario's Accessibility Standard for Customer Service policy.

Visit our website: www.innovation.ca for more information about the CFI.