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With a bold, future-looking mandate, the Canada Foundation for Innovation equips researchers to be global leaders in their field and to respond to emerging challenges. Our investments in state-of-the-art tools, instruments and facilities underpin both curiosity- and mission-driven research that cuts across disciplines and bridges all sectors. The research infrastructure we fund mobilizes knowledge, spurs innovation and commercialization, and empowers the talented minds of a new generation.

Job Opportunity

MICROSOFT DYNAMICS SOLUTION DEVELOPER

The Canada Foundation for Innovation (CFI) implemented Microsoft Dynamics with an initial focus on contact management. Work has since added functionality to support important business processes. Our goal is for the CFI to be able to independently manage and develop operational systems within the Microsoft Dynamics / Power Platform ecosystem and this position will be critical to support that.

The Dynamics developer will be an autonomous position within CFI's Information Systems team, reporting to the Associate Director, Business Applications, Information Systems. This role will be expected to provide all necessary support and new configuration/development for the Dynamics environment including architecture, support & maintenance of the Dynamics environment, and configuration/development of new features. The responsibilities of this position extend to the surrounding infrastructure environments including Microsoft 365, SharePoint, Scribe, Click Dimensions, and other related technologies that interact with Dynamics.

Key Activities

- Collaborate with CFI business analysts, IT professionals, stakeholders, end-users and external consultants, to implement and support Microsoft Dynamics solutions and related technology and solutions including MS Office 365 Suite, SharePoint.
- Prepare and implement technical design, development, configuration, testing, and related activities of large/complex change requests and development projects within a Dynamics environment.
- Integrate data and business processes between Dynamics and other CFI databases using TIBCO Scribe. Accountable to ensure data quality as a primary outcome.
- Manage the Dynamics architecture, operation and maintenance for both the development and production environments. Coordinates with external vendors including Microsoft and the CFI cloud services provider for all maintenance, support, upgrades, patches and implementations.
- Review specifications received from business analysts and prepare effort estimates for the fulfillment of these requests. Prepares technical specifications and implements solutions in response to approved specifications.
- Prepare training products, technical manuals, help articles and products as appropriate to support the change adoption related to new solutions/developments.
- Coordinate the deployment and provisioning activities related to the Dynamics and related environments.

- Ensure the identification, development and adoption of design and implementation standards to promote consistency across the Dynamics environment.
- Manage the technical testing approach and schedule. Ensure that issues are identified, prioritized, tracked and resolved in alignment to the broader test schedules.

Qualifications

- Post-secondary education, preferably in Information Systems (or equivalent)
- A minimum of 3 years experience with software development, with at least 2+ years specifically with Microsoft Dynamics
 - Proficient with developing, deploying, customizing and integrating Microsoft Dynamics
 - Demonstrated proficiency in implementing custom entities and related forms and views.
 - Demonstrated proficiency in understanding and implementing business workflows and processes
 - Experience with source control management systems and continuous integration/deployment environments
- 2+ years experience with administering/developing solutions using TIBCO Scribe, or other comparable integration tools with MS Dynamics
- Significant experience providing end-user support.
- Experience with administering/developing Microsoft technologies (Office 365, SharePoint, MS Office, SQL Server) and their integration with Dynamics.
- Excellent business communication skills; specifically end-user support, technical design and review, test coordination and training.
- Excellent inter-personal skills in a team oriented environment.
- Ability to prioritize deadlines and demands while demonstrating initiative and creativity.
- Knowledge of relational database structure, conceptual modeling, and online application and webform design.

Expertise in software development lifecycles including experience in Agile (hybrid) methodologies.

Assets

- Microsoft Certified Technology Specialist (MCTS) for Microsoft Dynamics CRM
- Experience with Information Management projects
- Ability to communicate (written and orally) in both official languages.

Total compensation:

The CFI offers a competitive compensation package that includes employee benefits and participation in the Sun Life Financial pension plan, four weeks of paid vacation leave as well as personal days and access to the Wellness Fund that covers health and wellbeing items for you and your family.

This is a full-time position in a hybrid work environment, requiring a minimum of two days per week at the CFI offices.

Please send your CV and a cover letter by end of day on June 1, 2025, to:

Eric Desjardins
Director of Human Resources
Canada Foundation for Innovation
55 Metcalfe Street, Suite 1100
Ottawa ON K1P 6L5
hr@innovation.ca

The results of this competition may be used to staff similar temporary or permanent positions for a period of twelve months following the completion of the staffing process.

We would like to thank all candidates who apply. Only candidates selected for an interview will be contacted.

The Canada Foundation for Innovation supports official languages principles and respects Ontario's Accessible Customer Service Policy. We attempt to accommodate individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. Please let us know in advance if you require accommodation to participate in the hiring process.

The CFI is committed to the principles of equity, diversity and inclusion. In all our activities, we recognize that a breadth of perspectives, skills and experiences contributes to excellence in research.

The Canada Foundation for Innovation respectfully acknowledges that its head office is located on the traditional, unceded territory of the Anishinaabe Algonquin People.

Visit Innovation.ca and our "[Careers](#)" page for more information about the CFI.