

The Canada Foundation for Innovation (CFI) makes financial contributions to Canada's universities, colleges, research hospitals and non-profit research organizations to increase their capability to carry out high-quality research. The CFI invests in infrastructure that researchers need to think big, innovate and push the boundaries of knowledge. It helps institutions to attract and retain the world's top talent, to train the next generation of researchers and to support world-class research that strengthens the economy and improves the quality of life for all Canadians.

Job opportunity

Senior Performance Analyst

Reporting to the Director of the Performance, Analytics and Evaluation Unit, the Senior Performance Analyst works within a team and is responsible for research and analysis related to CFI funding and program delivery. They lead and support projects and initiatives involving data management and analysis, performance measurement, program review and evaluation, and science and technology (S&T) outcome and impact assessment. They develop and deliver high-quality analysis, briefing notes, studies and reports in support of operational and strategic decision-making, program development and the assessment of CFI impacts.

Key activities

- Develops performance indicators and measurement frameworks to support the CFI in reporting against its strategic plan, its federally defined objectives and its internal Performance, evaluation, risk and audit framework
- Supports the development of approaches, data collection tools and guidelines that help ensure the integrity of CFI data for use in analysis, performance measurement, review and evaluation, and outcome and impact assessment
- Plans and conducts or oversees research and analysis that examines the CFI's role and impact on the Canadian S&T environment to inform program delivery policy discussions/development
- Plans and conducts or oversees research and analysis that assesses the economic, social and environmental impact of research that relies on CFI-funded infrastructure
- Develops and maintains networks with internal and external stakeholders (including science-based departments and agencies and domestic and international research and research infrastructure funders) to ensure that activities are complementary and designed to meet the needs of major stakeholders
- Keeps abreast of relevant literature, science policy developments and S&T impact measurement methodology, and related emerging practices by identifying, monitoring and reviewing trends and issues related to S&T

Qualifications and experience

- Graduate degree, ideally in natural sciences, engineering, health or the social sciences (e.g., science policy, economics, political science, public administration, program evaluation or performance measurement), or area relevant to the activities identified
- Five to seven years of project management experience, with a demonstrated ability to determine project scope, timelines and risks
- Five to seven years experience planning and implementing qualitative and quantitative research projects related to performance measurement and/or outcome and impact assessment
- Extensive knowledge of research theories, principles, practices and methodologies and excellent systematic inquiry, situational analysis, and reflective practice skills
- An ability to critically think through and analyse complex qualitative and quantitative information, identify issues and formulate recommendations
- Excellent interpersonal, oral and written communication skills, with the ability to take initiative, work independently and within a team
- Proficiency with Microsoft Office products, including a high level of proficiency with Excel.

Asset qualifications

The following qualifications may be an asset:

- Proven knowledge of, or experience working in, research and development funding programs and S&T policy
- The ability to build databases and use statistical software
- Proficiency in the use of business intelligence reporting tools such as IBM Cognos Analytics.
- Proficiency in the use of survey software
- Proficiency in the use of data analytics and data visualization software
- Proficiency in the use of qualitative data analysis software (e.g., QDA Miner, NVivo)
- Experience conducting interviews and undertaking qualitative research
- Proficiency in both official languages.

Physical demands

- This position is full-time.
- This position is based at our Ottawa headquarters, with some travel.

Salary

Salary will be commensurate with qualifications and experience.

NOTE:

For immediate staffing. We will review applications as they are received. Please send your cv and letter of interest to:

Senior Performance Analyst, Performance, Analytics and Evaluation

Eric Desjardins
Manager, Human Resources
Canada Foundation for Innovation
55 Metcalfe Street, Suite 1100
Ottawa ON K1P 6L5
hr@innovation.ca

We would like to thank all candidates who apply. Only candidates selected for an interview will be contacted.

The Canada Foundation for Innovation supports official languages principles and respects Ontario's Accessible Customer Service Policy. We attempt to accommodate individual needs in keeping with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act. Please let us know in advance if you require an accommodation to participate in the hiring process.

The CFI is committed to the principles of equity, diversity and inclusion. In all our activities, we recognize that a breadth of perspectives, skills and experiences contributes to excellence in research.

Visit Innovation.ca for more information about the CFI.