



**FINANCIAL INFORMATION**

**Date:** \_\_\_\_\_ **Project Number:** \_\_\_\_\_

**Institution:** \_\_\_\_\_

**Descriptive Title of Infrastructure Project (from page 1 of Project Module):** \_\_\_\_\_

**OVERVIEW OF INFRASTRUCTURE PROJECT FUNDING**

This table provides an overview of the total contributions for eligible costs for the project (from CFI and eligible partners).

Line no.	Eligible Expenditures	Year 1	Year 2	Year 3	Year 4+	Total Years 1 - 4+
1	Total contributions from eligible partners					
2	Total requested from the CFI					
3	<b>Total eligible costs</b> (line 3 = lines 1 + 2)					
4	CFI request as % of total eligible costs					

**OVERVIEW OF FUNDING FROM ELIGIBLE PARTNERS FOR ELIGIBLE COSTS**

This table provides a breakdown of the total contributions from eligible partners (from line 1 above) by type of funding partner and indicates if the partner contributions are secured (S) and/or expected (E).

Line no.	Source of Eligible Contributions	Cash	In-Kind	Total	Secured (S) and/or Expected (E)
5	Institutions, trust funds, or foundations				
6	Federal government departments or agencies (excluding CIHR, NSERC, SSHRC, NCE)				
7	Provincial governments (departments or agencies)				
8	Other government sources (municipal or foreign)				
9	Corporations/firms				
10	Voluntary organizations				
11	Other				
12	<b>Total contributions from eligible partners</b> (line 12 = line 1)				

The total on line 12 must equal the total on line 1.

For each year, the CFI request should not exceed 40% of the cumulative total eligible costs up to that year.

Institution and title of infrastructure project (from page 1 of this module):

**BUDGET**

This table gives the totals for each type of expenditure. The costs of individual items, including reference to the line number, are provided on page 16.

Year 1 represents the year ending March 31 of the current fiscal year, and Years 2, 3, and 4 every fiscal year thereafter. Costs incurred and contributions received before Year 1 should be included in Year 1. Costs to be incurred and contributions to be received after Year 4 should be included in Year 4+.

Line no.	Type of Expenditure	Year 1	Year 2	Year 3	Year 4+	Total Years 1 - 4+
13	Purchase of equipment or facility (including shipping, taxes, and installation)					
14	Lease of equipment or facility					
15	Personnel (for infrastructure acquisition and development)					
16	Components					
17	Travel (infrastructure related)					
18	Software					
19	Extended warranty / Service contract					
20	Construction or renovation costs (research related)					
21	Initial training of infrastructure personnel					
22	Other (describe):					
23	<b>Total eligible costs (line 23 = line 3)</b>					

	<b>Contributions</b>					
24	Cash contributions from eligible partners					
25	In-kind contributions from eligible partners					
26	<b>Total contributions from eligible partners (line 26 = line 1)</b>					
27	<b>Total requested from the CFI (line 27 = line 2)</b>					



Institution and title of infrastructure project (from page 1 of this module):

**BUDGET JUSTIFICATION**

Using the space below and up to 10 pages, provide a justification for the infrastructure items requested. Use the item numbers and item descriptions as presented on the budget page. Describe the method of valuation for each significant in-kind contribution. For multi-year projects with a total cost of over \$10 million, provide milestones, an acquisition plan, and a timetable.

Sample



Institution and title of infrastructure project (from page 1 of this module):

**PARTNER CONTRIBUTIONS YET TO BE SECURED**

For applications for which some of the partner contributions are expected but have yet to be secured, indicate the plans for securing these funds.

Sample

Institution and title of infrastructure project (from page 1 of this module):

### INFRASTRUCTURE USED FOR RESEARCH AND OTHER PURPOSES

Indicate the percentage utilization of the infrastructure in the categories below.

	Percentage of Planned Utilization
Research and research training (eligible for CFI support)	
Education, excluding research training (not eligible for CFI support)	
Administration (not eligible for CFI support)	
Clinical or other service function (not eligible for CFI support)	
Other (specify):	
<b>Total</b>	<b>100%</b>

Explain the methodology used to estimate the percentage of utilization in the different categories and how the budget was prorated.

Sample

Institution and title of infrastructure project (from page 1 of this module):

### FINANCIAL RESOURCES FOR OPERATIONS AND MAINTENANCE

Outline the annual costs and sources of support committed to ensuring effective operations and maintenance of the infrastructure for the first five years after implementation. Do not include research project costs. **If CFI Infrastructure Operating Funds are used as a source of funding, list these under Institutional contributions (below).** Although contributions from grants may be a source of funding, do not include the total grants received by the users as sources of funding. Only the sums contributed for operations and maintenance of the infrastructure should be included.

#### Operations and Maintenance Budget Summary

Costs	Year 1	Year 2	Year 3	Year 4	Year 5
Personnel					
Supplies					
Maintenance and repairs					
Services					
Other (specify):					
<b>Total</b>					

Funding Sources	Year 1	Year 2	Year 3	Year 4	Year 5
Institutional contributions					
Other organizations					
User fees					
Other (specify):					
<b>Total</b>					

Using the space below and up to one additional page, if required, describe the plans for the operation and maintenance of the infrastructure for the first five years after it has become operational and beyond this time period.