



Institutional Report Form Questions

Report for the Year April 2008 to March 2009

Background

Institution:

Date:

Name of Report Author:

Institution's progress in the past year in achieving the objectives of its strategic research plan.

Using as headings the priority areas identified in your strategic research plan, please report on how all CFI investments at your institution have helped you to accomplish the objectives of your plan in the past year. Please take into account how the factors below are contributing to the building of capacity for innovation, and the generation of social and economic benefits.

- Attracting and retaining high-quality faculty;
- Enhancing training of students and technical personnel;
- Promoting collaborative and multidisciplinary research;
- Promoting cross-sectoral partnerships;
- Ensuring optimal use of the infrastructure.

While institutions may refer to individual projects, the detailed information contained in the individual Project Reports should not be repeated.

Challenges faced by the Institution over the past year

Please explain any significant delays or barriers to the implementation of CFI projects.

Please describe any operations or maintenance challenges in the past year, and how the CFI Infrastructure Operating Fund has helped the institution meet the challenge.

SAMPLE

Communications activities

As a publicly funded organization, the CFI places great importance on being open, transparent, and accountable to the public regarding the impacts and outcomes of its investments in research infrastructure. The information that you provide will allow the CFI to measure the breadth and success of communications activities related to funded projects that took place in the past year, as well as to forecast activities for the upcoming year. This information is important in a number of ways:

- It enables the CFI to keep both the Government of Canada and the public abreast of the substantial efforts being made to communicate the results of investments;
- It allows the CFI to identify opportunities and mechanisms for improved collaboration with our funded institutions.

Please work in conjunction with the person responsible for research communications for your institution.

1) MEDIA (NON-ACADEMIC) Please provide the number of media stories featuring CFI-funded projects that appeared in the past year.	PAST YEAR April 2008-March 2009
	Number of items
2) NEWS RELEASES Please provide the number of news releases related to CFI-funded projects that your institution issued in the past year.	PAST YEAR April 2008-March 2009
	Number of releases
3) EVENTS Please provide the number of events related to CFI-funded projects organized by your institution in the past year. (i.e. receptions, open houses, ground breakings, launches, openings)	PAST YEAR April 2008-March 2009
	Number of events

Comments on communications activities

What were the most successful communications initiative(s) related to CFI-funded projects in the last year.
What "best practices" lessons can be drawn from your success?

SAMPLE

Maximum 2000 characters (about 1/2 page)

What are the top CFI-funded projects (max. 3) demonstrating impacts and benefits that you would like to publicly showcase in the coming year. Please provide details regarding the type of activity and the story angle (check all that apply).

Lead Researcher	Project #	Types of activity	Story angle	Comments
		News Release <input type="checkbox"/>	Attraction and Retention <input type="checkbox"/>	
		Press Conference <input type="checkbox"/>	Training <input type="checkbox"/>	
		Events: internal <input type="checkbox"/>	Leveraging <input type="checkbox"/>	
		Events: external <input type="checkbox"/>	Partnerships <input type="checkbox"/>	
		Symposium <input type="checkbox"/>	Multidisciplinary <input type="checkbox"/>	
		Articles <input type="checkbox"/>	Collaboration <input type="checkbox"/>	
			Research Planning <input type="checkbox"/>	
			International Implications/Canada's Leadership Role <input type="checkbox"/>	
			Community Development <input type="checkbox"/>	
			Commercialization <input type="checkbox"/>	
			Public Policy <input type="checkbox"/>	
		News Release <input type="checkbox"/>	Attraction and Retention <input type="checkbox"/>	
		Press Conference <input type="checkbox"/>	Training <input type="checkbox"/>	
		Events: internal <input type="checkbox"/>	Leveraging <input type="checkbox"/>	
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		Articles <input type="checkbox"/>	Collaboration <input type="checkbox"/>	
			Research Planning <input type="checkbox"/>	
			International Implications/Canada's Leadership Role <input type="checkbox"/>	
			Community Development <input type="checkbox"/>	
			Commercialization <input type="checkbox"/>	
			Public Policy <input type="checkbox"/>	
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		Press Conference <input type="checkbox"/>	Training <input type="checkbox"/>	
		Events: internal <input type="checkbox"/>	Leveraging <input type="checkbox"/>	
		Events: external <input type="checkbox"/>	Partnerships <input type="checkbox"/>	
		Symposium <input type="checkbox"/>	Multidisciplinary <input type="checkbox"/>	
		Articles <input type="checkbox"/>	Collaboration <input type="checkbox"/>	
			Research Planning <input type="checkbox"/>	
			International Implications/Canada's Leadership Role <input type="checkbox"/>	
			Community Development <input type="checkbox"/>	
			Commercialization <input type="checkbox"/>	
			Public Policy <input type="checkbox"/>	

Are there other CFI-funded projects you wish to highlight in the coming year? Please summarize below.

SAMPLE

Maximum 2000 characters (about 1/2 page)

Date printed:

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